



**CLINTON COUNTY ZONING DEPARTMENT**

850 Fairfax St, Carlyle, IL 62231

Phone: (618) 594-6655

Fax: (618) 594-6006

[jami.staser@clintonco.illinois.gov](mailto:jami.staser@clintonco.illinois.gov) or

[kay.thole@clintonco.illinois.gov](mailto:kay.thole@clintonco.illinois.gov)

**Agricultural Application**

**Office Use Only:**

**DATE:** \_\_\_\_\_

Zoning Application No.: \_\_\_\_\_

FEE: \_\_\_\_\_ LATE FEE: \_\_\_\_\_

Permanent Parcel No.: \_\_\_\_\_

TOTAL: \_\_\_\_\_ Check # \_\_\_\_\_ Gov Pay

Zoning Classification: \_\_\_\_\_

ATF – Var. – Special Use – Map Change – Month: \_\_\_\_\_

**Applicants Current Information**

Full Name: \_\_\_\_\_ Address: \_\_\_\_\_  
(Street) (City)

Phone # \_\_\_\_\_ Email \_\_\_\_\_

Parcel No. \_\_\_\_\_ Township \_\_\_\_\_

**Location information of property in question (If different from above)**

Full Name: \_\_\_\_\_ Address: \_\_\_\_\_  
(Street) (City)

Parcel #: \_\_\_\_\_ Township: \_\_\_\_\_

**All applicants must complete**

**Sheds:** Utility – Machine – Hay- Loafing - storage **Concrete Manure Pit:** Height \_\_\_\_\_ Length \_\_\_\_\_ Depth \_\_\_\_\_  
Size: \_\_\_\_\_ Sq. Ft. \_\_\_\_\_ Height: \_\_\_\_\_

**Barns:** Stable – Bank – Dairy – Hay – Flat – Loft – Hog – Free Stall – Pole Building – Feed Lot Canopy – Hoop  
Holding Pen – General Purpose Building – Lean-to – Livestock – Poultry – Milking Parlor – Milk House – Bulk Feed Tank  
Size: \_\_\_\_\_ Sq. Ft. \_\_\_\_\_ Height: \_\_\_\_\_

**Silo's-**Conventional or Porcelain: Height: \_\_\_\_\_ Diameter: \_\_\_\_\_

**Bunker:** Height: \_\_\_\_\_ Length \_\_\_\_\_ Width \_\_\_\_\_

**Grain Bin:** New or Used - Concrete Floors – Height \_\_\_\_\_ Diameter: \_\_\_\_\_ Bushels \_\_\_\_\_

**Container:** Truck trailer size \_\_\_\_\_ Railroad or Train Car size: \_\_\_\_\_

**Oil Well:** Vertical or Horizontal Pumps (Quantity/Size) \_\_\_\_\_ Storage Tanks (Quantity and Size) \_\_\_\_\_

Do you currently have a copy of an acknowledgement letter from the Department of Ag? Yes or No

Link to Illinois Department Ag- Notice of Intent to Construct Form below:



Notice of Intent to Construct Form.pdf

Is any part of the tract of land in the floodplain based on the Flood Hazard Boundary Map? Yes or No

Is any part of the land in the Carlyle Lake Flowage Easement? Yes or No

Is any part of the land in the Enterprise Zone? Yes or No

Is there an address assigned to this property? Yes or No

If you have a Solar Panel, did you fill out the PTax-330 Form? Yes or No

**(If you answered yes to the above, more information will be needed before issuing a building permit.)**

**SITE PLAN INFORMATION (Please see sample site plan provided on last page)**

**Any deviations, or actual distance, differing from this application that doesn't conform with the Clinton County Zoning Code-may result in fines & penalties, a "STOP ORDER" & correction action as outlined in 40-8-6 & 40-8-10**

Your site plan should consist of the following:

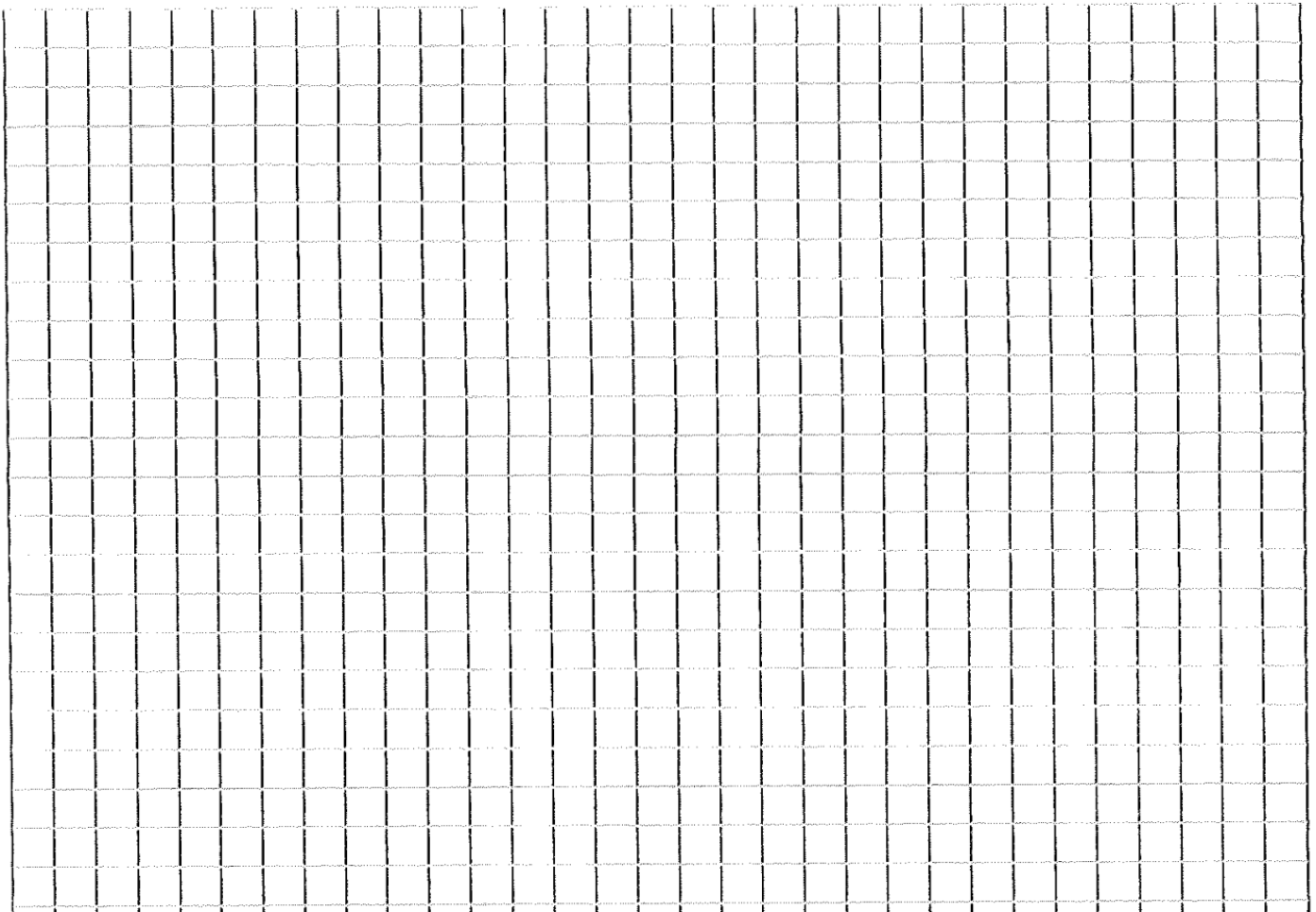
- Property lines & dimensions of parcel
- Distances from proposed structure, front, side and rear lot lines
- Center of County or Township Road to proposed structures.
- Building Height – ( from the ground to the peak)

**OWNER IS RESPONSIBLE FOR DETERMINING THE ACCURATE LOCATION OF PROPERTY LINES**

**(CONSULT A LICENSED LAND SURVEYOR TO CONFIRM PROPERTY LINES IF YOU ARE UNABLE TO DO SO, OUR OFFICE IS UNABLE TO PROVIDE THIS INFORMATION).**

**PROVIDE A DRAWING BELOW OR ATTACH TO APPLICATION**

Fill free to use the GIS mapping @ <http://portico.mygisonline.com/html5/?viewer=clintonil.bv1-p1>, Google Earth or grid below for drawing your new structure(s). **Please provide all setbacks on your drawing:** Front – Rear – Side – Centerline of road to structure



**Must Read**

Applicants are encouraged to visit the website at <http://www.clintoncountyzoning.com/> or email ([jami.staser@clintonco.illinois.gov](mailto:jami.staser@clintonco.illinois.gov)) or ([kay.thole@clintonco.illinois.gov](mailto:kay.thole@clintonco.illinois.gov)) for assistance. Application is hereby made for a Certificate of Zoning compliance, as required under the ZONING ORDINANCE OF CLINTON COUNTY, for the erection, moving or alteration, and use of buildings and premises. In making this application, the applicant represents all of the above statements and any attached maps and drawings to be a true description of the proposed new or altered uses and/or buildings. The applicant agrees that the permit issued may be revoked without notice on any breach of representation or conditions. It is understood that any permit issued on this application will not grant right of privilege to erect any structure or to use any premises described for any purpose or in any manner prohibited by the ZONING ORDINANCE, or by other ORDINANCES, CODES, or REGULATIONS of CLINTON COUNTY, ILLINOIS.

**PENALTIES**

**40-8-10 PENALTIES.**

(A) Any person who is convicted of a violation of this Code shall be guilty of a Class B misdemeanor and shall be fined not less than **Seventy-Five Dollars (\$75.00)**, nor more than **One Thousand Dollars (\$1,000.00)**, plus costs. Each day on which a violation continues shall be considered a separate offense.

(B) Nothing contained in this Section shall prevent the County from taking any other lawful action that may be necessary to secure compliance with this Code.

**(Ord. No. 2015-05)**

Whereas Clinton County has in force a County Zoning Ordinance wherein various fees have been established; and whereas said ordinance provides for changes in said fees when appropriated: Updated December 16, 2024  
Now therefore be it resolved by the Clinton County Board that the following fees are hereby established for Clinton County Zoning:

**Zoning Certificates of Compliance (Building Permit)**

Residential	\$0.135 per sq. ft. Min. fee: \$50.00	(Home additions & Clubhouses, living area excluding basement unless finished & garage)
Commercial	\$0.12 per sq. ft. Min. fee: \$50.00	
Industrial	\$0.12 per sq. ft. Min. fee: \$50.00	
Mobile/ Manufactured Homes	\$0.135 per sq. ft. Minimum fee \$50.00	
Accessory Uses & Home Occupation:	500 sq. ft. & under \$25.00 501 sq. ft. & over \$50.00 \$0.08 per sq. ft. over 1000 sq. ft	
Communication Towers:	\$36.00 per ft. of tower	
Commercial Solar (Farms)	\$0.12 Per sq. ft. of permitted property area	
Late Filing fee	Residential, Commercial & Industrial late fee is doubled. Agricultural late fee is \$.027 per sq. ft. of structure, minimum \$100.	Failure to obtain a Permit

**ALL FEES ARE NON-REFUNDABLE**

**PLEASE MAKE CHECK PAYABLE TO CLINTON COUNTY ZONING OR PAY ON LINE WITH THE LINK BELOW**

<https://www.govpaynow.com/gps/user/cyq/plc/a003tm>



**MUST BE COMPLETE**  
**(Permit will not be issued if it's not completed)**

**Agricultural Zoning Compliance Certificate Conditions Of Use Affidavit**

I, \_\_\_\_\_, residing at \_\_\_\_\_, \_\_\_\_\_, Illinois hereby certify that I understand and accept the terms and conditions of the Clinton County Zoning Compliance Certificate. **I attest that I have submitted an agricultural application to construct a building for agricultural purposes to include livestock or not to include livestock (please circle which one applies).** All the information submitted on said application are correct and true statements. It is understood that changes in use, construction plans, or specifications that deviate from the agricultural application shall be submitted to the Clinton County Zoning Office. Failure to comply with the applicable requirements may result in fines and penalties (40-8-10).

\_\_\_\_\_  
Name (Printed)

\_\_\_\_\_  
Signature of Authorized Agent

\_\_\_\_\_  
Date

\_\_\_\_\_  
Permit Number

STATE OF ILLINOIS )

SS

County of Clinton )

I, \_\_\_\_\_, a Notary Public, in and for said county, and state, do hereby certify that \_\_\_\_\_, personally known to be the same person(s) whose name(s) appear below and have appeared before me this day and acknowledged that the statements contained therein are true. Given under my hand and seal this \_\_\_\_ day of \_\_\_\_\_, \_\_\_\_\_.

(seal)

\_\_\_\_\_  
Notary Public Signature

**40-8-10 Penalties.**

(A) Any person who is convicted of a violation of this Code shall be guilty of a Class B misdemeanor and shall be fined not less than Seventy-Five Dollars (\$75.00), nor more than One Thousand Dollars (\$1,000.00), plus costs. Each day on which a violation continues shall be considered a separate offense.

(B) Nothing contained in this Section shall prevent the County from taking any other lawful action that may be necessary to secure compliance with this Code.

**Disclaimer and Signature**

STATE OF ILLINOIS )

SS

County of Clinton )

I, \_\_\_\_\_, a Notary Public, in and for said county, and state, do hereby certify that \_\_\_\_\_, personally known to be the same person(s) whose name(s) appear below and have appeared before me this day and acknowledged that the statements contained therein are true. Given under my hand and seal this \_\_\_\_ day of \_\_\_\_\_, \_\_\_\_\_.

(Notary Seal)

\_\_\_\_\_  
Notary Public Signature

**If the applicant or owner, is performing the proposed work, they must sign as the Owner & Contractor**

Applicants \_\_\_\_\_

Signature: \_\_\_\_\_

Date: \_\_\_\_\_

Owner(s) \_\_\_\_\_

Signature: \_\_\_\_\_

Date: \_\_\_\_\_

STATE OF ILLINOIS )

SS

County of Clinton )

I, \_\_\_\_\_, a Notary Public, in and for said county, and state, do hereby certify that \_\_\_\_\_, personally known to be the same person(s) whose name(s) appear below and have appeared before me this day and acknowledged that the statements contained therein are true. Given under my hand and seal this \_\_\_\_ day of \_\_\_\_\_, \_\_\_\_\_.

(Notary Seal)

\_\_\_\_\_  
Notary Public Signature

**If the applicant or owner, is performing the proposed work, they must sign as the Owner & Contractor**

Contractors \_\_\_\_\_

Signature: \_\_\_\_\_

Date: \_\_\_\_\_

**OFFICE USE ONLY**

Zoning District: \_\_\_\_\_ Required Setbacks: \_\_\_\_\_ Height of structure: \_\_\_\_\_ Flowage

Easement: Yes or No

Flood Plain: Yes or No Health Permit: \_\_\_\_\_ Corp of Engineer: Yes or No EcoCat: Yes or No Family Split: Yes or No Subdivision

Plat Name: \_\_\_\_\_ Deed: \_\_\_\_\_ Ag Letter Yes or No Misc. Info:

Assessor approval of parcels to be combined Date: \_\_\_\_\_ Approved By: \_\_\_\_\_

Approved this \_\_\_\_\_ Day of \_\_\_\_\_, \_\_\_\_\_ Approved By: \_\_\_\_\_

Date: \_\_\_\_\_ Emailed: \_\_\_\_\_ Mailed: \_\_\_\_\_ Handout @ Meeting: \_\_\_\_\_ by: \_\_\_\_\_

**If the information does not apply to your project, please disregard.**

To apply for a Certificate of Zoning Compliance for a residence or structure that will contain a bathroom, a permit from the Clinton County Health Department is required **prior** to a building permit being issued. Please contact:

❖ **HOLLY TIMMERMANN**

Environmental Health Programs Manager  
Clinton County Health Department  
930 A Fairfax St.  
Carlyle, IL 62231  
**Phone** (618) 594-0324  
**Fax** (618) 594-5474

**Email:** [environmentalhealth@clintonco.illinois.gov](mailto:environmentalhealth@clintonco.illinois.gov)

A private Sewage Application and Informational Packet can be downloaded on the Clinton County Health Departments website: [www.clintoncountyhealth.com](http://www.clintoncountyhealth.com)

**PLEASE ALLOW 2 TO 3 WEEKS FOR A SOIL SAMPLE AND AT LEAST FIFTEEN (15) DAYS FOR THE HEALTH APPLICATION PROCESS.**

To apply for an address,  
please contact:

**JAMI STASER**

Clinton County Addressing  
850 Fairfax St – Room 124  
Carlyle, IL 62231  
Phone #: 618-594-6631  
Fax: (618) 594-6006  
[addressing@clintonco.illinois.gov](mailto:addressing@clintonco.illinois.gov)

For flowage easement information,  
please contact:

\* **DOUG WASMUTH**

Natural Resource Specialist  
801 Lake Rd.  
Carlyle, IL. 62231  
Phone: 618-594-2484  
Fax: 618-594-8369  
[douglas.wasmuth@usace.army.mil](mailto:douglas.wasmuth@usace.army.mil)

To apply for a new entrance or mailbox required along a county highway, please contact:

❖ **DAN BEHRENS- COUNTY ENGINEER**

Clinton County Highway Department  
479 21st Street  
PO Box 188  
Carlyle, IL 62231  
Phone #: 618-594-2224  
Fax: 618-594-2228

If you need additional information, please contact the Zoning Office at 594-6655.

Permits can be emailed to [jami.staser@clintonco.illinois.gov](mailto:jami.staser@clintonco.illinois.gov) or [kay.thole@clintonco.illinois.gov](mailto:kay.thole@clintonco.illinois.gov) or mailed to the Zoning Office.

## LOT SIZE, SETBACK AND HEIGHT RESTRICTIONS BY DISTRICT (SECTION 40-3-6, 40-3-14 & 40-4-82)

Every lot or the principal structure thereon (as the case may be) shall restrictions for the particular district in which said lot/principal structure is located. comply with the minimum lot size, minimum setbacks, and maximum height.

Restrictions	"A"	"A-R"	"A-R 10"	"R-1"	"R-2"	"R-3"	"R-3-Overlay"	"C"	"I"
(a) Minimum District Area	40 acres	10 acres	10 acres	10 acres	10 acres	10 acres	10 acres	2 acres	10 acres
(b) Minimum Lot Area	40 acres	3 acres More Homes	10 acres (1 Home)	1 acre	10,000* sq. ft.	7,500* sq. ft.	7,500* sq. ft.	6,000* sq. ft.	20,000* sq. ft.
(c) Minimum Lot Width	800 ft.	150 ft.	150 ft.	100 ft.	75 ft.	50 ft.	50 ft.	50 ft.	125 ft.
(d) Minimum Lot Depth	800 ft.	150 ft.	150 ft.	100 ft.	100 ft.	100 ft.	100 ft.	100 ft.	150 ft.
(e) Minimum Setbacks	50 ft.	50 ft.	50 ft.	50 ft.**	25 ft.	25 ft.	10 ft.	None	50 ft.
<b>1. From front lot line:</b> (except along county roads outside the incorporated limits of any city, village or areas) incorporated town, the minimum setback shall be 100 feet from the centerline of the road, and township roads the minimum setback shall be 75 ft. from the centerline of the road.) Also, except along Interstate and State Routes, the minimum setback shall be 75 ft. from easements or right-of-way line.								(only applies to incorporated areas)	
<b>2. From side lot line:</b>	25 ft.	25 ft.	25 ft.	25 ft.**	10 ft. Dwelling 7ft. Accessory	10 ft. Dwelling 7ft. Accessory	10 ft. Dwelling 3 ft. or 1/3 height of wall Accessory	None	25 ft.
<b>3. From rear lot line:</b>	25 ft.	25 ft.	25 ft.	25 ft.**	10 ft. Dwelling 7ft. Accessory	10 ft. Dwelling 7ft. Accessory	10 ft. Dwelling 3 ft. or 1/3 height of wall Accessory	None	25 ft.
(f) Maximum Structure Height	None	35 ft.	35 ft.	35 ft. Dwelling 25 ft Accessory	35 ft. Dwelling 25 ft Accessory	35 ft. Dwelling 25 ft Accessory	35 ft Dwelling 25 ft Accessory	35 ft.	None

- \*\*Subdivisions existing prior to the adoption of this Code, on January 1, 1991, shall use the minimum setback requirements as established for the "R-2" District.
- The above restrictions are for the particular district in which said lot/principal structure is located.