



CLINTON COUNTY REQUEST FOR 911 ADDRESS APPLICATION

Clinton County Addressing Office
850 Fairfax St, Carlyle, IL – Room 124

Phone: 618-594-6631 Fax: 618-594-6006 email: addressing@clintonco.illinois.gov

Date: ____ / ____ / ____

Your current contact information:

Last Name _____ First Name _____ MI _____
Business or Corporation (if applicable) _____
Street Address _____ City _____
State _____ Zip Code _____ Phone Number (____) _____ - _____
Email address: _____

Information Needed For Your New Address:

Parcel Identification Number (PIN): ____ - ____ - ____ - ____
Subdivision name with lot number, if there is one: _____
Road name _____
Road name of nearest intersecting road _____
What side of the road will the building be located on? (N, S, E, or W) _____
Can your new building be seen from the road? Yes ____ No ____
Structure is: home ____ mobile home ____ clubhouse ____ storage building ____ business ____
office ____ tower ____ other (please describe) _____
Structure is: planned but not constructed ____, under construction ____, or existing ____
Will your new structure share a driveway with another structure? Yes ____ No ____
If your new structure shares a driveway with another structure, what is the existing structure's address? _____

If you are standing in front of your new building looking toward the road:

The nearest 9-1-1 address to your left is _____
The nearest 9-1-1 address to your right is _____
The nearest 9-1-1 address across the road is _____
Reason for requesting a new address:

=====THIS BOX FOR OFFICE USE ONLY=====

Date Received by Coordinator ____ / ____ / ____ Email ____ Fax ____ USPS ____ Other _____	<u>Your new 9-1-1 address is:</u> 	Date addressed: ____ / ____ / ____ By:
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PROVIDE A DRAWING BELOW

- Sketch building, driveway, and property lines.
- Draw and label roads.
- Show which direction the front door faces.
- Label which direction is north in your sketch

DISPLAY OF ADDRESS NUMBERS

House

Numbers posted on a structure should have a minimum height of 3 inches and contrast with the background and be clearly visible from both directions of travel. The numbers should be posted within 3 feet of the front entrance and should be near eye level. Avoid placing numbers away from the front door such as above garage doors.

Mailbox

Where the structure is over 50 feet from the edge of the street, the assigned number should be displayed on a post 3 to 5 feet in height within 20 feet of the public roadway or on a mailbox. Numbers should be of durable material, block lettering style, reflective and a minimum of 3 inches in height. Numbers on a mailbox should be posted on both sides.

STATE OF ILLINOIS)

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County of Clinton)

I, _____, a Notary Public, in and for said county, and state, do hereby certify that _____, personally known to be the same person(s) whose name(s) appear below and have appeared before me this day and acknowledged that the statements contained therein are true. Given under my hand and seal this ____ day of _____, _____.

(Notary Seal)

Notary Public Signature

Owner(s)

Signature: _____ Date: _____