

Clinton County Board of Health Meeting Minutes
August 1, 2023

Board of Health Members:

Brian Klostermann, MD- Chairperson Absent
Terry Linton, SLP- Secretary Present
Paulette Evans, RN-Vice Chairperson Participated by phone
Brittany Gilbreth, DMD Present
Traci Foster, NP, Present
Jared Poettker, MBA Present
Stacy Albers, RN Present
Whitney Marlow, MD Present
Mike Kuhl – voting county board member Present
Holly Clark- non-voting county board member Present

Also Attending:

Chris Leidel, CCHD
Marian Voss, CCHD
Dr. Deanna Ducomb

Call to Order

The August 1, 2023, meeting of the Clinton County Board of Health was called to order by Terry Linton at the County Board Room at 6:00 PM.

Hearing from the public

Dr. Deanna Ducomb addressed the board. She reviewed some of the history of the health board and the building. She encouraged the new board members to be cognizant of the board of health bylaws and governance. She addressed the change in how health board members are selected. She felt the method used to place the three newest members to the board showed a lack of respect. She wished the new board members the best.

Minutes of the June 6, 2023 meeting:

The minutes were presented. It was noted that the attendance listing present / absent was incorrect and these will be corrected. Stacy Albers made a motion to approve the minutes with changes as stated, seconded by Tracie Foster. Motion passed unanimously.

Administrative and Financial Report

For the month of June, Chris Leidel reported we had a revenue of \$85,546.43, and an expenditure of \$97,688.46, for a loss of \$12,142.03 for the month. Expenditures were up due to grant spending in the final month of the grant year. The new grant year started on July 1st and all grants have been either signed with contracts or turned into the state for approval.

We are down to our final COVID grant- the vaccination grant, which will end December 31st, 2023. With most of the remaining grant allocated for salaries, our plan is to hold vaccine clinics during late September through October so we can provide COVID and flu shots.

The Workforce grant has started as of July 1st, we have this grant until November 30, 2027. We will receive the entire grant totaling \$350,000 once the grant has been approved and the contract has been signed. Brad Knolhoff has proposed the idea of putting this money into investment funds, instead of having it sit in an account. Chris Leidel reported that grant money cannot be invested, but reserve money can be invested, which is usually approximately 6 months budget, but currently we have about a year's worth of budget. Chris will have a discussion with the County treasurer's office for direction. Options will be brought to the board.

Chris also reported that at the finance meeting last Tuesday, he noted that he wanted to use the grants for salary and try to save up some money for the building needs. We are currently in good position to save up some reserve cash for possible unexpected expenses.

Mike Kuhl made a motion to approve the administrative and financial report, seconded by Tracie Foster, motion carried unanimously.

New Business

a. Sanitarian Position

We currently have only one environmental health practitioner, and the number of inspections is increasing. The local health protection grant has been increased, and he recommends using the increased funding to hire another sanitarian worker to improve the speed of communication with applicants and getting the inspections done in a timely manner. The county board approved the position, with the exception of insurance and IMRF. This will be the stance of the county for all departments going forward for newly created positions, not replacement hires. All employees will still receive their benefits. The grants will pay for this without problem according to Chris. Terry Linton asked how we as a health department would get insurance for only one staff member? Chris noted that the county would list the employee on their roster, but the health department would reimburse the county for the expense. Paulette asked if this is legal? Chris said he will need to check into it- Mike Kuhl stated he will ask the questions. This issue was tabled until the next meeting.

b. Fiber Connection

Chris discussed the issue of fiber optics for the new building. The proposal is to connect our fiber to the courthouse and this would not add a bill for us for phone or internet. Additionally, the key fob system would be connected with the Sheriff's office. The County voted and approved this fiber option. The county would pay 85% of the bill, the health department would pay 15% of the bill. This would enable other county employees to log in at the health department in case their service was interrupted. This is a one-time fee, and would eliminate internet / telephone monthly.

A motion was made by Stacy Albers, seconded by Jared Poettker, to approve the fiber plan as presented. Motion passed unanimously.

Old Business

a. Building Committee Update

Mike Kuhl noted the building windows should be here soon. Kaskaskia College electrical students are donating labor for the building. Completion date is sometime after January 1, 2024. Chris Leidel noted a change order on the generator- the refrigerators for vaccines were not hooked up to the generator. (This was the major reason for the generator- to save vaccines in case of a power outage.) The total of the change order was around \$7,000. Chris Leidel noted that the parole board will be using a part of the new building in the mental health area, working with

people with mental health / substance abuse issues. Probation received a grant for \$1,000 a month that they will pay to the county board.

Executive Session

There was no need for executive session this evening.

Adjourn

Mike Kuhl made a motion to adjourn at 7:03, seconded by Tracie Foster. Motion passed unanimously. The next meeting is set for Tuesday, September 5, 2023.

Submitted by: Terry Linton, Secretary