

ANIMAL CONTROL COMMITTEE
MEETING MINUTES
Clinton County Animal Control
August 12, 2024 – 7:30 p.m.

Ann Schroeder, Chairman

CALL TO ORDER

The meeting was called to order at 7:30 p.m. by Chairman Ann Schroeder.

ROLL CALL OF MEMBERS

Committee Members Present: Ann Schroeder, Mike Hilmes and Joe Jansen

Also Present: County Board Chairman Brad Knolhoff, Administrator Kenny “Doc” Brown and Animal Control Warden Tony Petrea

RECOGNITION OF VISITORS AND GUESTS

Kathy Schaeffer w/Clinton County Humane Society and Marilyn Brown

APPROVAL OF MINUTES

Motion to approve the July minutes was made by Mike Hilmes. Seconded by Joe Jansen.

ANIMAL CONTROL ADMINISTRATOR REPORT - KENNY “DOC” BROWN

- Doc Brown distributed his monthly reports.
- The committee took a tour of the facility and maintenance items were discussed.
- A discussion was held regarding hiring another full-time employee in order to keep the facility clean and care for the animals. Doc suggested changing one of the current part-time employees to full-time. Chairman Brad Knolhoff said that Doc and Tony can make the decision on how many hours they want him to work.
- The Animal Control-Rabies Fund and General Fund budget status reports were reviewed.
- Doc suggested installing a thermostat or timer for the exhaust fans in the kennel. Joe Jansen will check into it.

ANIMAL CONTROL WARDEN REPORT - TONY PETREA

- Tony distributed his monthly report.
- A discussion was held regarding the animals currently held in the facility.
- Tony reported that 2 citations were issued in July, and 22 online rabies tag payments were received.
- There were 11 dogs and 39 cats taken into the facility in July.
- Tony reported that one of the part-time employees quit as of today, 8/12/2024. Tony advised that 2 part-time employees really need to be hired in order to get caught up. Upon receiving approval to hire additional part-time help at the July meeting, Tony said that he has been taking in applications and hopes to hire soon.

REVIEW AND APPROVAL OF MONTHLY BILL AND EXPENDITURES

UNFINISHED BUSINESS

ADJOURN

Motion to adjourn was made by Joe Jansen. Seconded by Mike Hilmes. Motion carried.