

ANIMAL CONTROL COMMITTEE
MEETING MINUTES
Clinton County Board Room
December 11, 2023 – 7:30 p.m.

Ann Schroeder, Chairman

CALL TO ORDER

The meeting was called to order at 7:30 p.m. by Chairman Ann Schroeder.

ROLL CALL OF MEMBERS

Committee Members Present: Ann Schroeder, Mike Hilmes, Joe Jansen

Also Present: Board Chairman Brad Knolhoff, Administrator Kenny “Doc” Brown, Animal Control Warden Tony Petrea, and Marilyn Brown

RECOGNITION OF VISITORS AND GUESTS

APPROVAL OF MINUTES

Motion to approve the November minutes was made by Mike Hilmes. Seconded by Joe Jansen.

ANIMAL CONTROL ADMINISTRATOR REPORT – KENNY “DOC” BROWN

Doc Brown distributed the Administrator Report, Year End Census Report, Expenditure Report, and a Report of Rabies Tags Distributed/Income. He also reported on the following:

- A discussion was held regarding the Centralia incident at the end of November where multiple dogs and cats were brought in. It was questioned as to whether the City of Centralia should be partially responsible for the cost of caring for these animals since they came from within the municipality.
- The new rabies tags distribution program was reviewed, and it was noted that the program greatly reduced postage cost.
- Doc recommended that an ordinance be passed to increase the running at large fines. He noted that there are many repeat violators and suggested a progressive fine in an attempt to reduce that.
- A discussion was held regarding the multiple calls that are being received from municipalities.
- Doc stressed the fact that he still feels that Animal Control needs another full-time employee.

REVIEW AND APPROVAL OF MONTHLY BILL AND EXPENDIURES

UNFINISHED BUSINESS

- a. **Maintenance Issues at Animal Control Building** – Doc Brown reported that the sink in the cat room has still not been installed. Also, we are still waiting on the cage grates and the platforms to install the unused cages correctly. The original company the items were ordered from did not transfer the order when they sold out, and the new company states that in order to get an account with them, a DEA number is needed. We have been waiting for months for the State of Illinois to respond to CCAC’s DEA license request. Doc and Tony both noted that it would be nice to have both cold and hot water spigots in the dog room. Currently, there is only a cold-water spigot. Joe Jansen and Mike Hilmes will do a final walk-thru on December 12th at 10:30am to check out the building prior to the 1-year warranty expiring.

NEW BUSINESS

ADJOURN

Motion to adjourn was made by Joe Jansen. Seconded by Mike Hilmes. Motion carried.