

**ANIMAL CONTROL COMMITTEE  
MEETING MINUTES**

Clinton County Animal Control  
December 9, 2024 – 7:30 p.m.

Ann Schroeder, Chairman

**CALL TO ORDER**

The meeting was called to order at 7:30 p.m. by Chairman Ann Schroeder.

**ROLL CALL OF MEMBERS**

Committee Members Present: Ann Schroeder, Mike Hilmes and Joe Jansen

Also Present: County Board Chairman Brad Knolhoff, Administrator Kenny “Doc” Brown, and Warden Tony Petrea

**RECOGNITION OF VISITORS AND GUESTS**

**APPROVAL OF MINUTES**

Motion to approve the November minutes was made by Joe Jansen. Seconded by Mike Hilmes.

**ANIMAL CONTROL ADMINISTRATOR REPORT - KENNY “DOC” BROWN**

- The Expenditure Report and Budget Status Report were reviewed.
- Doc reported that he is back in full swing at Animal Control after recovering from his dog bite injury. They are scheduling heavy on the low cost spay and neuter clinics and are making up for lost time.
- Doc inquired about the new budget, and Chairman Knolhoff reported that the new budget is finished, and the fees and rabies tags will be separated.

**ANIMAL CONTROL WARDEN REPORT - TONY PETREA**

- Tony Petrea distributed his monthly reports.
- Tony reported that no citations were issued, 16 online rabies tag payments were received, and 50 calls were run in the month of November.
- There were 10 dogs and 24 cats taken into the facility in November.
- Tony reported that keypad locks have been put on the surgery room and also on the side door. This will help monitor who is accessing the building/rooms.
- Twenty-eight cats were just taken in from an eviction case.
- Tony and Doc both noted that they will continue to strive towards being as close as possible to a no-kill shelter.

**REVIEW AND APPROVAL OF MONTHLY BILL AND EXPENDITURES**

**UNFINISHED BUSINESS**

- Joe Jansen reported that the timer for the exhaust fan in the kennel is not yet installed
- Doc is checking into the formation of a 501(c)

**ADJOURN**

Motion to adjourn was made by Joe Jansen. Seconded by Mike Hilmes. Motion carried.