

ANIMAL CONTROL COMMITTEE

MEETING MINUTES

Clinton County Board Room

February 12, 2024 – 7:30 p.m.

Ann Schroeder, Chairman

CALL TO ORDER

The meeting was called to order at 7:30 p.m. by Chairman Ann Schroeder.

ROLL CALL OF MEMBERS

Committee Members Present: Ann Schroeder, Mike Hilmes, Joe Jansen

Also Present: Administrator Kenny “Doc” Brown and Animal Control Warden Tony Petrea

RECOGNITION OF VISITORS AND GUESTS

APPROVAL OF MINUTES

Motion to approve the January minutes was made by Mike Hilmes. Seconded by Joe Jansen.

ANIMAL CONTROL ADMINISTRATOR REPORT – KENNY “DOC” BROWN

- Doc Brown distributed the Administrator Monthly Census/Clinics Report.
- Doc reported that Tony issued 3 citations in January and questioned if the fines go into the animal control fund or the general fund. Mike Hilmes will check the state statutes and the county codes to verify where it should go.
- Doc noted that there are a lot of unpaid rabies certificates. Most of the delinquent certificates were prior to the tags being distributed by the veterinarian offices. Doc will put an article in the paper prior to late notices being mailed out giving people an opportunity to pay prior to a fine being added.
- Doc reported that the new anesthesia machine came in from Whittmore Enterprises. The tank will be leased.
- Doc said that Animal Control has still not received the DEA license. As soon as it arrives, they will get the cage grates and the platforms ordered so that the additional cages can be installed.

ANIMAL CONTROL WARDEN REPORT – TONY PETREA

- Tony presented his report for January and a discussion was held.
- Tony said that a fillable adoption form is now on the county website. People can complete the adoption form online and submit it to Animal Control immediately. He is also going to prepare a form so that people can pay for rabies tags online. He plans to have cards made with instructions on how to pay online and will ask the veterinarian clinics who do not distribute rabies tags to provide a card when pets are vaccinated.
- Tony said that he reviewed Madison County’s Codes to see what their charges are for picking up animals at municipalities. He suggested that municipalities have holding pens so that they can hold animals short term. Doc said that he will meet with some of the municipalities to discuss this.
- Tony noted that the IL State Statute states that if Animal Control is not staffed 24/7, there must be a firm alarm or sprinkler system in each room used for housing animals. He’ll check with X-Sense to get a price on their Home Smart Security System.
- Tony said that we need to review our codes to see how a Dangerous Animal is defined. He recently learned in one of his classes that there should be two different levels of Bite...level one vs breaking the skin.

REVIEW AND APPROVAL OF MONTHLY BILL AND EXPENDIURES

UNFINISHED BUSINESS

Maintenance Issues at Animal Control Building – Joe Jansen reported that the plumbing is fixed and the sink is hooked up in the cat room. Clinton County Garage Doors were contacted regarding the overhead door issue but said that they will charge if they have to come out to make a repair. This repair should be covered by the 1-year Builder Warranty.

ADJOURN

Motion to adjourn was made by Joe Jansen. Seconded by Mike Hilmes. Motion carried.