

CLINTON COUNTY BOARD MEETING
July 24, 2023 – 7 p.m.

Bradley Knolhoff, Chairman

Nelson Heinzmann, Vice Chairman

1. OPENING PRAYER AND PLEDGE OF ALLEGIANCE

2. CALL TO ORDER

Sheriff Dan Travous called the meeting of the Clinton County District Board to order at 7 p.m. on July 24, 2023.

3. ROLL CALL OF MEMBERS

Present: Arentsen, Haselhorst, Heinzmann, Hilmes, Jansen, B. Knolhoff, K. Knolhoff, Kuhl, Rakers, Riechman, Schroeder, Strieker, Veizer. Absent: Clark, Rapien. The record reflected that there was a quorum.

4. RECOGNITION OF VISITORS AND GUESTS

5. APPROVAL OF MINUTES

Motion – Riechman made a motion to approve the minutes from the June 19, 2023 regular meeting. Heinzmann seconded the motion. Motion Carried.

6. REPORTS AND COMMUNICATIONS AND PETITIONS

7. PUBLIC MAY APPROACH THE BOARD

- a. Dr. Deanna DuComb of the County Health Board spoke to clarify, for the 10 new board members, a vote of the County Board that took place two years ago in which she was not reappointed to the Health Board. She said that prior to that meeting a lie was told about her which caused several board members to oppose her reappointment to the Health Board. Some of the board members who voted against her later apologized and told her they were misinformed. Since that time, Dr. DuComb has remained an active member of the Health Board since another doctor was never found to fill her position. Dr. DuComb said she wanted the board members to be informed before voting on a proposed replacement for her seat later in the meeting.

8. REPORTS/ANNOUNCEMENTS FROM ELECTED AND APPOINTED OFFICIALS

9. STANDING COMMITTEES

- a. Zoning and Subdivision Committee – Ann Schroeder
 1. Zoning Report – Jami Staser

Staser reported Al Varel was at the meeting last month and had requested a family-split to build a home on a lot which was under 3 acres. That request was denied. He is back this month with a new plan for a 3-acre tract.
 - i. Motion – Allan Varel’s Request for a Single-Family Dwelling on an Agricultural

Lot of 3 Acres on Old Carlyle Road in Santa Fe Township.

Arentsen made a motion for a roll call vote to approve the single-family dwelling.

Haselhorst seconded the motion.

Arentsen (Yes), Clark (Absent), Haselhorst (Yes), Heinzmann (Yes), Hilmes (Yes), Jansen (Yes), B. Knolhoff (Yes), K. Knolhoff (Yes), Kuhl (Yes), Rakers (Yes), Rapien (Absent), Riechman (Yes), Schroeder (Yes), Strieker (Yes), Veizer (Yes).

Motion Carried 13-0.

- ii. Motion – Final Plat – 1 Lot - Troy Johnson’s First Subdivision- Santa Fe Township
Staser noted that the subdivision includes 3.6 acres of a 13.5-acre tract. It is located on Kannal Hill Road northeast of Bartelso.

Haselhorst made a motion for a roll call vote to approve the Final Plat. Rakers seconded the motion.

Arentsen (Yes), Clark (Absent), Haselhorst (Yes), Heinzmann (Yes), Hilmes (Yes), Jansen (Yes), B. Knolhoff (Yes), K. Knolhoff (Yes), Kuhl (Yes), Rakers (Yes), Rapien (Absent), Riechman (Yes), Schroeder (Yes), Strieker (Yes), Veizer (Yes).

Motion Carried 13-0.

- b. Economic Development, Tourism and Clinton County Enterprise Zone – Mike Rakers

1. Staser explained that there is a county ordinance and an intergovernmental agreement related to the County Enterprise Zone on the agenda for the board’s consideration.

Both are triggered by a request from the Village of Albers to amend the Enterprise Zone boundaries in the village. All participating parties in the Enterprise Zone must approve the amendment. B. Knolhoff explained that the Enterprise Zone provides an incentive for economic development in that businesses who build in the zone can get a tax exemption on building materials.

- i. Motion – Ordinance Amending Clinton County Ordinance # 2014-11-27 to Add Territory to the Clinton County Enterprise Zone

- ii. Motion - Resolution Approving an Amendment to the Intergovernmental Agreement between the Village of Albers, the Village of Aviston, the City of Breese, the City of Carlyle, the Village of Damiansville, the Village of Germantown, the Village of New Baden, the City of Trenton, and the County of Clinton for the Clinton County Enterprise Zone

Arentsen made a motion for a roll call vote to approve the ordinance and resolution. Rakers seconded the motion.

Arentsen (Yes), Clark (Absent), Haselhorst (Yes), Heinzmann (Yes), Hilmes (Yes), Jansen (Yes), B. Knolhoff (Yes), K. Knolhoff (Yes), Kuhl (Yes), Rakers (Yes), Rapien (Absent), Riechman (Yes), Schroeder (Yes), Strieker (Yes), Veizer (Yes).

Motion Carried 13-0.

- c. Insurance/ICIT – Nelson Heinzmann

Heinzmann said the committee met July 10. Bill Schmalz of Einstein Consulting gave a health insurance update. Total costs, compared to last year, were up \$48,481; however, this amount is lower than 10 of the past 11 years. Medical claims were up \$43,348, and pharmacy claims were up \$2,317. Expenses to date, without reimbursement, are \$821,761 or 12.7 percent over budget. With reimbursement, expenses are \$210,433 or 35 percent

under budget. There was no change in the Worker's Compensation account. The county received a TrueRx check for \$6,953. The next meeting will be on August 14 at 6:30 p.m.

d. Facilities Committee – Gary Arentsen

Arentsen reported that the rubber roof is complete on the courthouse. A warranty inspection will follow. Kehrer Brothers Roofing is looking into a leak in the State's Attorney's Office. B. Knolhoff offered a special thanks to Arentsen and Jansen for volunteering their time and materials to install a fan in the coroner's new office.

e. Animal Control – Ann Schroeder

Schroeder said Doc Brown, Animal Control administrator, has been busy with the transition to have Rabies Tags administered by the local veterinarian offices. Most vet offices are cooperative with the change. Jansen said the security cameras should be installed at Animal Control in about two weeks.

f. Finance – David Veizer

Veizer reported that the committee met and all bills were approved.

1. Treasurer's Monthly Report – Denise Trame

Trame reported that all of the monthly reports were in the packets, and the county's share of video gaming proceeds for June was \$8,849.03. Tax bills were mailed on June 30 with due dates of August 2 and Sept. 27.

i. Motion – Monthly Budget and Financial Report

Heinzmann made a motion to approve the report. Riechman seconded the motion. Motion Carried.

g. Budget – Nelson Heinzmann

No Report.

h. Law Enforcement, EMA, Welfare, Safety and Liquor Control – Mike Strieker

No Report.

i. Road and Bridge – Ken Knolhoff

1. Monthly County Engineer's Report – Dan Behrens

Behrens said the contractor is almost finished with the bridge replacement project on End Road in Meridian Township. County crews will seed the area at a later date. Huey-Hoffmann Road at Sand Ridge Road was closed for two weeks at the end of June for the county to remove/replace a box culvert. The roadway will be oiled and chipped soon. Oil and chipping will begin the week of August 14, weather permitting. Projects include: Stollertown Road from New Route 50 north to Emerald Road and Lake Road from McDonald's in Carlyle to Marydale Road. Behrens said that previously, the county had received about \$125,000 per year for its Township Bridge Fund, which was enough for about half of a bridge. Now the amount is increasing to about \$500,000 per year. The county will meet with township road commissioners to get an idea of what bridges should take precedence.

- j. Personnel, Labor and Grievance – Mike Hilmes and Gary Arentsen
1. Hilmes said the committee met July 11 and accepted a letter of resignation for Highway Department employee Ron Becker, effective Dec. 30, 2023. Becker’s payout is an amount not to exceed \$26,222.35 for anticipated unused sick leave and vacation.
 - i. Motion – Letter of Resignation and Payout for Ronald Becker.
Hilmes made a motion for a roll call vote to approve the resignation and payout. Arentsen seconded the motion.
Arentsen (Yes), Clark (Absent), Haselhorst (Yes), Heinzmann (Yes), Hilmes (Yes), Jansen (Yes), B. Knolhoff (Yes), K. Knolhoff (Yes), Kuhl (Yes), Rakers (Yes), Rapien (Absent), Riechman (Yes), Schroeder (Yes), Strieker (Yes), Veizer (Yes).
Motion Carried 13-0.
 - ii. Motion – Ordinance for Hiring a Sanitarian in the Health Department
Hilmes said Health Department Administrator Chris Leidel requested the creation of a new sanitarian position which will be fully funded by grant money. Hilmes said the sanitarian will assist the current environmental health employee with inspections of food service businesses and inspections/approvals of wells and septic systems. There is currently just one employee doing this work, and last year she performed 234 food inspections, 69 follow-up food inspections, issued 59 septic system permits and 37 well permits plus the required reports and paperwork. Hilmes made a motion for a roll call vote to approve the new position. Schroeder seconded the motion.
Arentsen (Yes), Clark (Absent), Haselhorst (Yes), Heinzmann (Yes), Hilmes (Yes), Jansen (Yes), B. Knolhoff (Yes), K. Knolhoff (Yes), Kuhl (Yes), Rakers (Yes), Rapien (Absent), Riechman (Yes), Schroeder (Yes), Strieker (Yes), Veizer (Yes).
Motion Carried 13-0.
- k. Executive – Nelson Heinzmann
1. Heinzmann reported that the committee met July 21 with several department heads present. Judge Doug Gruenke, State’s Attorney J.D. Brandmeyer and Circuit Clerk Rod Kloeckner gave update on the financial impact of the recent SAFE-T Act on county offices. Many uncertainties exist. Treasurer Denise Trame said her office is busy collecting taxes. County Clerk Vicky Albers said her office is preparing for the 2024 elections. She also reported paperwork has been submitted for the Rebuild Illinois Grant, and another grant is being written for. The committee opened and approved a bid of \$1,500 for a surplus vehicle. The committee discussed the proposal from Illinois Codification Services to update the County Code for a cost not to exceed \$7,000. The Code was last updated in 2016. B. Knolhoff said any changes proposed by Illinois Codification will have to be reviewed by a county committee before the board’s final approval. The next committee meeting is scheduled for August 18 at 9 a.m.
 - i. Motion – Accept Bid for Sale of 2008 Mercury Mariner.
Heinzmann made a motion for a roll call vote to approve the bid. Arentsen seconded the motion.
Arentsen (Yes), Clark (Absent), Haselhorst (Yes), Heinzmann (Yes), Hilmes (Yes), Jansen (Yes), B. Knolhoff (Yes), K. Knolhoff (Yes), Kuhl (Yes), Rakers (Yes), Rapien (Absent), Riechman (Yes), Schroeder (Yes), Strieker (Yes), Veizer (Yes).
Motion Carried 13-0.

- ii. Motion – Proposal from Illinois Codification Services for Updating County Code. Heinzmann made a motion for a roll call vote. Schroeder seconded the motion. Arentsen (Yes), Clark (Absent), Haselhorst (Yes), Heinzmann (Yes), Hilmes (Yes), Jansen (Yes), B. Knolhoff (Yes), K. Knolhoff (Yes), Kuhl (Yes), Rakers (Yes), Rapien (Absent), Riechman (Yes), Schroeder (Yes), Strieker (Yes), Veizer (Yes). Motion Carried 13-0.

10. SPECIAL COMMITTEES

a. Radio – Curt Haselhorst

1. Haselhorst said the committee met June 20 and received an update from Mike Mazzitello of Mazzitello Consulting and project manager Kyle Markus of the Sheriff's Department. Tower site inspections are ongoing. The next step is allocating funding for the Tower Site Construction Budget.

- i. Motion – Establish Tower Site Construction Budget of \$1,873,625.

Haselhorst made a motion for a roll call vote to approve the budget. Riechman seconded the motion.

Arentsen (Yes), Clark (Absent), Haselhorst (Yes), Heinzmann (Yes), Hilmes (Yes), Jansen (Yes), B. Knolhoff (Yes), K. Knolhoff (Yes), Kuhl (Yes), Rakers (Yes), Rapien (Absent), Riechman (Yes), Schroeder (Yes), Strieker (Yes), Veizer (Yes). Motion Carried 13-0.

b. SSA/Ambulance – Greg Riechman

Riechman said the Governor has signed House Bill 1740 which provides that the board of trustees of a district may fix, charge, and collect fees not exceeding the reasonable cost of ambulance services. Riechman said the bill was backed by both State Rep. Charlie Meier and State Senator Jason Plummer. It was suggested that our State's Attorney review the new legislation and provide future guidance. B. Knolhoff noted that Lookingglass Township is already trying to establish an ambulance district for that area.

c. Health Building – Ken Knolhoff

1. K. Knolhoff reported that the committee met June 29 and approved a payment to Johannes Construction for \$375,944.55. Updating the construction progress, K. Knolhoff said the brickwork is nearly completed with an acid wash to follow; windows should be installed soon; electrical and plumbing work continue; and waterproofing has been completed near the AC unit on the north end of the roof. The Health Building Committee is recommending to move forward on the conduit connecting the courthouse to the new Health Building. If the Health Department paid for its own internet service, it would cost about \$800 per month plus \$119 per month for phone service. Connecting with the courthouse and jail will be a substantial cost savings. The bid is from Craig Lampe of Barton Electric is \$29,700 with the Health Department paying 15 percent and the county paying 85 percent.

- i. Motion – Conduit Connecting Courthouse to New Health Building.

K. Knolhoff made a motion for a roll call vote to approve the conduit proposal. Arentsen seconded the motion.

Arentsen (Yes), Clark (Absent), Haselhorst (Yes), Heinzmann (Yes), Hilmes (Yes), Jansen (Yes), B. Knolhoff (Yes), K. Knolhoff (Yes), Kuhl (Yes), Rakers (Yes),

Rapien (Absent), Riechman (Yes), Schroeder (Yes), Strieker (Yes), Veizer (Yes).
Motion Carried 13-0.

- ii. Motion – Change Order to Create Workspace in a Portion of the Basement Storage Area of the New Health Building.

B. Knolhoff explained that the Probation Department is in need of additional office space for new counseling services that are being initiated through grant funding. Since office space is scarce in the courthouse, a change order was proposed to modify part of the basement storage area in the new Health Building for workspace. This would create four office spaces, and the grant funding would provide about \$1,000 per month for renting the space. Health Department Administrator Chris Leidel added that the counseling services would be related to substance abuse and mental health, which is an area that the Health Department plans to expand. Therefore, having the counseling services in the new building is a good fit for both offices.

K. Knolhoff made a motion for a roll call vote to approve the change order. Veizer seconded the motion.

Arentsen (Yes), Clark (Absent), Haselhorst (Yes), Heinzmann (Yes), Hilmes (Yes), Jansen (Yes), B. Knolhoff (Yes), K. Knolhoff (Yes), Kuhl (Yes), Rakers (Yes), Rapien (Absent), Riechman (Yes), Schroeder (Yes), Strieker (Yes), Veizer (Yes).
Motion Carried 13-0.

- d. Veterans – Greg Riechman

Riechman said the committee members continue to be involved with the Veterans Tribute Committee at Kaskaskia College which meets on the fourth Monday of the month.

11. OUTSIDE COMMITTEES AND COMMISSIONS

- a. Board of Health – Mike Kuhl

Health Department Administrator Chris Leidel said the Health Board did not meet in July but will be meeting in early August. He reported that the Illinois Department of Public Health has provided a small grant for tick surveillance, so the department will be doing this work in some of the area parks this fall.

1. Motion - Health Department Monthly Report.

Kuhl made a motion to approve the Health Department Monthly Report. Jansen seconded the motion. Motion Carried.

- b. 708 Mental Health Board – Holly Clark

B. Knolhoff expressed appreciation, on behalf of the 708 Mental Health Board, to all of the mental health service agencies that applied for grants through the board's website. The board will review the applications in August and announce grant recipients in the next couple of months.

- c. 911 ETSB Board – Bruce Rapien

Kuhl said the new paging system through GTSI is now operational. B. Knolhoff said the county's emergency personnel went multiple years without an adequate paging system. He commended the 911 ETSB Board for getting this project completed.

- d. Discover Downstate Illinois (Ann Schroeder), SILEC (Mike Kuhl), SCIGA (Greg Riechman), Greater Centralia Enterprise Zone (Holly Clerk/Greg Riechman), Southern Illinois Workforce Investment Board (Mike Rakers), SWIDA (Ann Schroeder), SIMAPC (Greg Riechman), UCCI.
Riechman said the Greater Centralia Enterprise Zone will meet August 10 in Centralia. Rakers said Southern Illinois Workforce will meet July 27 in Belleville. Schroeder said Discover Downstate Illinois is meeting July 26.

12. APPROVAL OF ACCOUNTS PAYABLE

Hilmes made a motion for a roll call vote for approval of Accounts Payable. Veizer seconded the motion.

Arentsen (Yes), Clark (Absent), Haselhorst (Yes), Heinzmann (Yes), Hilmes (Yes), Jansen (Yes), B. Knolhoff (Yes), K. Knolhoff (Yes), Kuhl (Yes), Rakers (Yes), Rapien (Absent), Riechman (Yes), Schroeder (Yes), Strieker (Yes), Veizer (Yes).

Motion Carried 13-0.

13. UNFINISHED BUSINESS

14. MISCELLANEOUS BUSINESS

- a. Motion – Reappoint Cinthia Kehrer – Trustee - New Memphis Lighting District
- b. Motion – Reappoint Jane Kehrer – Trustee - New Memphis Lighting District
- c. Motion – Reappoint Collette Kehrer – Trustee - New Memphis Lighting District
B. Knolhoff made a motion to approve reappointments “a-c.” Riechman seconded the motion. Motion Carried.
- d. Motion – Appoint Dr. Brittany Gilbreth – Board of Health
B. Knolhoff said Dr. Gilbreth is a dentist from Bartelso who works in O’Fallon and will fill the position vacated by Dr. Rob Hyten. Her term will expire in June 2026.
B. Knolhoff made a motion for a roll call vote to approve the appointment of Dr. Gilbreth. Arentsen seconded the motion.
Arentsen (Yes), Clark (Absent), Haselhorst (Yes), Heinzmann (Yes), Hilmes (Yes), Jansen (Yes), B. Knolhoff (Yes), K. Knolhoff (Yes), Kuhl (Yes), Rakers (Yes), Rapien (Absent), Riechman (Yes), Schroeder (Yes), Strieker (Yes), Veizer (Yes).
Motion Carried 13-0.
- e. Motion – Appoint Dr. Whitney Marlow – Board of Health
B. Knolhoff said Dr. Marlow is an ophthalmologist and will fill the seat currently held by Dr. Deanna DuComb. While DuComb’s reappointment was voted down two years ago, she had continued to fill the position until another doctor could be found to fill the seat. Dr. Marlow’s term will end in June 2024.
B. Knolhoff made a motion for a roll call vote to approve the appointment of Dr. Marlow. Jansen seconded the motion.
Arentsen (Yes), Clark (Absent), Haselhorst (Yes), Heinzmann (Yes), Hilmes (Yes), Jansen (Yes), B. Knolhoff (Yes), K. Knolhoff (Yes), Kuhl (Yes), Rakers (Yes), Rapien (Absent), Riechman (Yes), Schroeder (Yes), Strieker (Yes), Veizer (Yes).
Motion Carried 13-0.

15. NEW BUSINESS

- a. Motion – Resolution Regarding Public Defender and Sheriff Compensation.

State’s Attorney J.D. Brandmeyer explained that the Public Defender and the Sheriff’s salaries are based on a percentage of the State’s Attorney’s salary which is set by the state legislature. They approved a 4.6 percent cost of living increase for the coming year. Heinzmann made a motion for a roll call vote to approve the future compensation for the Clinton County Public Defender and the Clinton County Sheriff. Strieker second the motion.

Arentsen (Yes), Clark (Absent), Haselhorst (Yes), Heinzmann (Yes), Hilmes (Yes), Jansen (Yes), B. Knolhoff (Yes), K. Knolhoff (Yes), Kuhl (Yes), Rakers (Yes), Rapien (Absent), Riechman (Yes), Schroeder (Yes), Strieker (Yes), Veizer (Yes).
Motion Carried 13-0.

16. ADJOURNMENT UNTIL MONDAY, AUGUST 21, 2023

Haselhorst made a motion to adjourn until Monday, August 21, 2023 at 7 p.m.
Arentsen seconded the motion. Motion Carried. Meeting adjourned at 7:52 p.m.

ATTEST:



Vicky Albers
County Clerk & Recorder