

CLINTON COUNTY EXECUTIVE COMMITTEE
MINUTES OF
JULY 21, 2023 MEETING
COURT ROOM A, CLINTON COUNTY COURTHOUSE

9:00 AM

1. Called to order at 9:00 AM
2. Members present: Board Chairman, Brad Knolhoff, Ann Schroeder, Nelson Heinzmann. Also present: Vicky Albers, Janice Strotheide, States Attorney, J.D. Brandmeyer, Judge Douglas Gruenke, Clerk, Rod Kloeckner, Assessor, Linda Mensing, Treasurer, Denise Trame, Sheriff, Dan Travous, Health Administrator, Chris Leidel, and Ken Knolhoff
3. Approved minutes from June 2023 Executive Committee meeting. Motion by Brad Knolhoff, seconded by Ann Schroeder. Passed unanimously.
4. Heard reports from the department heads:
 - a) Circuit Clerk Rod Kloeckner and Judge Gruenke gave update on financial and overall impact of the recent SAFE-T act on county offices.
 - b) States Attorney J.D. Brandmeyer spoke about potential need for additional staff for workload created by SAFE-T act. Many uncertainties exist.
 - c) County Clerk Vicky Albers said she is in the process of lining up a new polling place at Aviston Legion due to continued growth in that area. Petition Packets for the 2024 Primary available next month with circulation period in September. She discussed the need to set up a committee to review closed session minutes. She also reported paperwork has been submitted for the Rebuild Illinois grant, and another grant is being written for.
 - d) Supervisor of Assessments Linda Mensing said her office is extremely busy working on 2023 assessments and may exceed the limit for part-time help to get all the work finished.
 - e) Treasurer Denise Trame said her office is busy collecting taxes. Her new employee is working out great.
 - f) Health Department Administrator Chris Leidel said they are preparing for the move to the new facility. He plans to have a shredding service come in October to dispose of old records. Other department heads expressed their interest in using that service as well.
5. Opened and approved bid for surplus vehicle bid of \$1,500 accepted. Motion was made by Brad Knolhoff, seconded by Ann Schroeder. Motion carried.
6. Discussed Illinois Codification Services proposal to update county codes. Last update was done in 2016. Motion not to exceed \$7,000 was made by Nelson Heinzmann, seconded by Ann Schroeder. Passed 3-0.
7. Discussed resignation and payout for Highway Department employee, Ron Becker, effective December 31, 2023. Motion was made to accept resignation and payout plan by Ann Schroeder, seconded by Brad Knolhoff. Passed 3-0
8. Discussed Health Department plans to hire a new sanitarian to be funded by grants.

9. Reviewed and clarified agenda items for July 24, 2023 regular Board Meeting
10. Next meeting scheduled for August 18, 2023 at 9:00 AM
11. Adjourned at 9:55 AM. Motion for adjournment made by Nelson Heinzmann, seconded by Ann Schroeder. Passed unanimously.

Nelson Heinzmann
Chairman