

CLINTON COUNTY EXECUTIVE COMMITTEE
MINUTES OF JULY 18, 2025 MEETING
COURT ROOM A, CLINTON COUNTY COURTHOUSE

1. Called to order at 9 a.m.
2. Members present: Committee chairman Nelson Heinzmann and members Brad Knolhoff and Ann Schroeder. Also present: Adriana Gilpin, Mike Meskil and Vicky Albers.
3. Approved minutes from the June 2025 Executive Committee meeting. Motion by Schroeder, seconded by Knolhoff. Motion carried.
4. Maintenance Supervisor Mike Meskil gave an update on various projects: elevator maintenance, landscaping at the health department and courthouse, caulking of courthouse windows, improvements to the lactation room and renovations for the Veterans Assistance Commission office space. County Clerk Vicky Albers reported that petition circulation for the March 17, 2026 Primary Election begins August 5. Candidates will file paperwork in her office Oct. 27-Nov. 3. Albers said six applications for superintendent of the newly formed Veterans Assistance Commission of Clinton County (VACCC) have been forwarded to the VACCC Board. Knolhoff reported that the Assessment Office is running smoothly despite the absence of an appointed Supervisor of Assessments. Certification testing for that position will be held soon in Carlyle. Schroeder reported on a dog bite case with the animal biting a resident as well as an employee of Animal Control.
5. The committee reviewed and clarified agenda items for the July 21, 2025 regular board meeting. Two resolutions will be added to approve the state-established compensation for the Public Defender and the Sheriff.
6. Next Executive Committee meeting is scheduled for August 15, 2025 at 9 a.m.
7. Motion for adjournment made by Schroeder and seconded by Knolhoff. Motion carried.