

CLINTON COUNTY EXECUTIVE COMMITTEE
MINUTES OF MARCH 15, 2024 MEETING
COURT ROOM A, CLINTON COUNTY COURTHOUSE

1. Called to order at 9:00 AM
2. Members present: Committee chairman Nelson Heinzmann and members Brad Knolhoff and Ann Schroeder. Also present: Mike Hilmes, Janice Strotheide, Denise Trame, J.D. Brandmeyer, Rod Kloeckner, Doug Gruenke, Dan Travous, Jami Staser, Dan Behrens, Carla Stalnaker, Tony Petrea and Vicky Albers.
3. Approved minutes from February 2024 Executive Committee meeting. Motion by Ann Schroeder, seconded by Brad Knolhoff. Motion carried.
4. Knolhoff presented a proposal for future salary increases and modifications to the benefits offered to department heads. Department heads will review the proposal and discuss it further with the Personnel Committee. Any changes must be approved by the full board in April, to meet the deadline for 180 days prior to the next General Election.
5. County Clerk Vicky Albers gave an update on the upcoming Primary Election and noted that she has applied, through U.S. Senator Tammy Duckworth's office, for a Congressionally Directed Funding grant to help finance the Countywide Emergency Radio and Communication System.
6. Highway Engineer Dan Behrens reported that a new maintenance employee will be starting in the Highway Department on March 25. He briefly explained the three Road and Bridge items on the March 18 County Board agenda: the bid for a bridge replacement on Huey Road; a permit for the village of Albers to install and operate flashing lights on crosswalk signs; and a petition from Wheatfield Township for a 50 percent county match for a culvert replacement on Emerald Road.
7. Treasurer Denise Trame said her office is waiting on the Supervisor of Assessments to complete their quadrennial year reassessments.
8. Chief Probation Officer Carla Stalnaker said a big issue in her office is trying to collect fees from probation clients now that most of the bail bonds have been eliminated. She did receive word that probation will receive full funding for the new fiscal year. She will be working with the Sheriff's Department to get a surveillance camera installed in the Probation Department lobby. Stalnaker spoke briefly about a program to provide a Narcan vending machine if the county chooses to do so. Narcan is a medication used for the emergency treatment of known or suspected opioid overdose.
9. Sheriff Dan Travous said his maintenance crew will be renting a lift to get the windows cleaned in the courthouse lobby. Knolhoff noted that the replacement of courthouse windows will be a future project that the board will need to discuss. Travous will be speaking to the board about plans for upgrades to the county jail including the addition of a padded room and another two-man cell.
10. Zoning Administrator Jami Staser noted that there will be two map amendments and two special use permits on the board agenda on March 18. In April, the board will be considering approval of a 5-megawatt solar project.

11. Under new business, Knolhoff made a motion to approve a \$21,012.09 payment to Goodin & Associates for computer software for the Circuit Clerk's Office. The invoice was not received in time for the monthly Finance Committee meeting. Schroeder seconded the motion. Motion carried.
12. Knolhoff reported that he is working with the State's Attorney on a contract with the Regional Office of Education regarding the sale of the former Health Department building. The County Board will be meeting with the Health Board soon to discuss the cost breakdown and financial responsibility of Health Department operations. He also noted that the county is still waiting for a copy of the Fraternal Order of Police (FOP) contract to bring before the full board for final approval.
13. Committee members reviewed and revised the March 19 County Board agenda.
14. Next Executive Committee meeting is scheduled for April 12, 2024, at 9:00 AM
15. Motion for adjournment made by Schroeder, seconded by Knolhoff. Motion carried.