

**ANIMAL CONTROL COMMITTEE
MEETING MINUTES**

Clinton County Animal Control
March 10, 2025 – 7:30 p.m.

Ann Schroeder, Chairman

CALL TO ORDER

The meeting was called to order at 7:30 p.m. by Chairman Ann Schroeder.

ROLL CALL OF MEMBERS

Committee Members Present: Ann Schroeder, Mike Hilmes and Joe Jansen

Also Present: County Board Chairman Brad Knolhoff, Administrator Kenny “Doc” Brown, and Warden Tony Petrea

RECOGNITION OF VISITORS AND GUESTS

APPROVAL OF MINUTES

Motion to approve the January minutes was made by Mike Hilmes. Seconded by Joe Jansen.

ANIMAL CONTROL ADMINISTRATOR REPORT - KENNY “DOC” BROWN

- The Expenditure Report and Budget Status Report were reviewed.
- There were 33 surgeries in February; 20 cats & 13 dogs.
- The Humane Society will be having a rabies clinic the last weekend in March.
- The next Animal Control Rabies Clinic will be held after school gets out.
- Doc noted that half of the people who schedule for the spay/neuter clinics don’t show up, so we are going to have to make changes. It was recommended that people pay a non-refundable deposit no later than one week prior to their pet’s scheduled appointment, or they will be removed from the list.
- Although the timer on the exhaust fan was installed, it is not working properly. Joe will check it out.

ANIMAL CONTROL WARDEN REPORT - TONY PETREA

- Tony distributed his monthly reports which showed that two citations were issued, 17 online rabies tag payments were received, and 53 calls were run in the month of February
- There were 16 dogs and 24 cats taken into the facility.
- A couple from out of the county recently dumped two dogs. The camera system caught them, and it was turned over to the detectives. The States Attorney will be prosecuting. A person who dumped a husky will also be prosecuted.
- Tony noted that there are still some old crates and cages over at the old AC building. They are going to take some of them to the local police departments so that they can be used as a holding pen for found dogs/cats.
- Brad told Tony that he will have Mike Meskil build shelves on the mezzanine for storage.
- Drugs were finally ordered today through Animal Control. Approval was received on March 7th, but we will have to wait until April to be able to order schedule 2 drugs. Security control is good for the drug box with having both cameras and keypads on the doors.
- Tony is considering publishing a newsletter, possibly quarterly, highlighting topics such as information on animals adopted, laws, animal care etc.
- New microchips have been ordered.

REVIEW AND APPROVAL OF MONTHLY BILL AND EXPENDITURES

UNFINISHED BUSINESS

- Heather with the Cattery up in Effingham sent a copy of their 501(c) to assist with creating our own 501(c).

ADJOURN

Motion to adjourn was made by Joe Jansen. Seconded by Mike Hilmes. Motion carried.