

ANIMAL CONTROL COMMITTEE

MEETING MINUTES

Clinton County Board Room

May 8, 2023 – 7:30 p.m.

Ann Schroeder, Chairman

CALL TO ORDER

The meeting was called to order at 7:30 p.m. by Chairman, Ann Schroeder.

ROLL CALL OF MEMBERS

Committee Members Present: Ann Schroeder, Mike Hilmes & Joe Jansen

Also Present: Board Chairman Brad Knolhoff; Administrator Kenny “Doc” Brown; Warden Michaela Becherer; and Stacey Ballard, State Inspector w/IL Dept of Ag

RECOGNITION OF VISITORS AND GUESTS

By invitation of Doc Brown, Stacey Ballard with the IL Dept of Ag attended the meeting to discuss some of the policies & procedures at our AC facility in comparison to other counties she covers and gave her recommendations. Stacey also gave updates on State requirements.

APPROVAL OF MINUTES

Motion to approve April minutes was made by Mike Hilmes. Seconded by Joe Jansen

ANIMAL CONTROL ADMINISTRATOR REPORT – KENNY “DOC” BROWN

Doc Brown distributed the Animal Control Report and held a general discussion on the operations for the previous month. He noted that they have been very busy and are receiving a lot of calls from within municipalities. It was discussed whether a call out fee should be charged to municipalities like some other counties are doing. Membership was renewed with the Illinois Animal Control Assn (IACA). Doc will be attending the Prairie States Animal Welfare Conference which will be held June 4-6, 2023.

UNFINISHED BUSINESS

- a. The Rabies Vaccination Clinic is scheduled for Saturday, June 10, 2023 from 8:00 am to Noon.
- b. A discussion was held regarding rabies tags being distributed by the veterinarian offices. Dogs/cats would receive their rabies shot/certificate, pay the county fee, and receive the rabies tag at time of vaccination. The vet offices in turn would send collected fees & owner info to the County Treasurer’s office. Motion was made by Joe Jansen to sell the rabies tags to the veterinarian offices and have them handle the process accordingly. Mike Hilmes seconded the motion. Motion carried.
- c. The need for security cameras on the interior and exterior of the new Animal Control facility was discussed. Joe Jansen is going to get a couple bids on a new system.
- d. Doc Brown mentioned the need for pest control devices. Chairman Brad Knolhoff noted that this was a budgetary issue, so they should purchase at their discretion.
- e. The Fees Schedule was discussed. Doc Brown will review the current fees, prepare an updated fee schedule, and bring the proposed schedule to the June committee meeting for review. Discussion was held regarding attaching such fee schedule to the Animal Control Ordinance.

NEW BUSINESS

- a. Doc Brown voiced the need for an additional phone line at the facility. It was noted that this is a budgetary item.
- b. Inventory of controlled drugs and sedatives for euthanasia can’t be ordered until we have a DEA inspection.
- c. Discussion was held regarding purchase of equipment necessary to spay/neuter animals. Considering the cost of the equipment, it was recommended to wait and look into it next year when the new budget is created.

ADJOURN

Motion to adjourn was made by Mike Hilmes. Seconded by Joe Jansen. Motion carried.