

Clinton county Board of Health Meeting Minutes
May 2, 2023

Board of Health Members:

Brian Klostermann, MD-Chairperson, Present
Paulette Evans, RN, Vice Chairperson, Present
Terry Linton, SLP, Secretary, Present
Robert Hyten, III, DMD-Treasurer Absent
Tracie Foster, NP Present
Kimberly Hugo, RN Absent
Stacy Albers, RN- Absent
Deanna DuComb, MD, Present
Mike Kuhl, Voting County Board Member, Absent
Holly Clark, Non-Voting County Board Member, Present

Also Attending:

Chris Leidel, CCHD
Bryan Hunt, Breese Journal

Call To Order

The May 2, 2023, meeting of the Clinton County Board of Health was called to order by Dr. Brian Klostermann at the County Board Room at 6:05 PM.

Hearing from the public

There was no one who wished to address the board this evening.

Minutes of the April 4, 2023, meeting:

Minutes were presented. Dr. DuComb made a motion to approve the minutes as presented; seconded by Paulette Evans. The motion passed unanimously.

Administrative and Financial Report

For the month of April, we had revenue of \$65,233.49 and expenditures of \$59,029.58 which gives us a gain of \$6,203.91. Total cash on hand is \$769,259.02.

We have been awarded a five-year grant from IDPH. The grant comes from the CDC and is called the Workforce Development Grant. The grant at this time is planned to be paid out in a one-time payment, but is meant to be spent over the next five years. The total amount we have been awarded is \$348,958. This will give us a total of \$69,791 to spend each year. The details of the grant are not yet known, but it appears that it will be meant for mostly salaries. More information will be forthcoming.

Chris and two Health Department employees recently attended a conference in Atlanta regarding current issues in public health.

Chris reported that we have 10 unused laptops and 8 unused I-pads. He recommended loaning some of this technology out to the Emergency Management Agency, who will be needing some technology for upcoming trainings. The machines would be used by EMA but would still be owned by the Health Department. Chris will get a contract in writing before initiating the share.

He also reported the health department has 13-14 extra iPhone 10 cellphones, which were purchased from Verizon for contact tracers to use. The department doesn't need all of them now, and he is recommending selling them back to Verizon. The Board agreed this should be pursued to see if some of the money can be recouped.

Ellie Jansen has decided to leave the Health Department for personal reasons, and Hannah Wheelan will move back into Ellie's position. Hannah is currently in Emergency Preparedness. We will seek a new employee for emergency preparedness. Louise McMinn's last day is May 5th.

Dr. DuComb asked Chris Leidel to check into how the upcoming long-term grant will be invested while it is held in escrow for each of the 5 years.

Paulette Evans made a motion to approve the financial report; seconded by Stacy Albers. The motion passed unanimously.

New Business

A. Building Key Locks:

Currently, the plan is to use keypad entry systems as bid in the construction grant. These doors could later be upgraded to fob systems if needed. Chris could write some of the amount through the PHEP (Public Health Emergency Preparedness) grant and the Hope Coalition Grant and we could use those funds to pay for the upgrades at a later date. If we do fob key entries, there would be a yearly fee for some, depending on our internet agreements. The PHEP grant needs to be spent by June of each year and it is a yearly grant.

Old Business

A. Building Committee Update

Internet connectivity was discussed at the last building meeting. The committee asked for a written proposal of costs and services from John Skain, the IT person for the county. Chris is also getting bids from Spectrum and Clearway, so we can compare costs and services. John Skain is concerned with having to work with Spectrum or Clearway due to their agreement contract limitations. He feels it would be best to go with a triangulation with the County Jail and courthouse services. He will present something in the next building committee meeting as well as a presentation from Spectrum and Clearway.

The metal roof had a cost higher than expected so we are now going with a shingle roof.

The monthly bills were paid without any concerns and the building site was viewed.

This Thursday (May 4, 2023) the committee will meet with Gary Karasek to discuss the flooring. The initial flooring that was bid has been discontinued; consequently, a new flooring will need to be selected.

Executive Session

There was no need for executive session this evening.

Dr. DuComb made a motion to adjourn the meeting, seconded by Stacy Albers. The meeting was adjourned at 6:46 PM.