

ANIMAL CONTROL COMMITTEE
MEETING MINUTES
Clinton County Board Room
November 13, 2023 – 7:30 p.m.

Ann Schroeder, Chairman

CALL TO ORDER

The meeting was called to order at 7:30 p.m. by Chairman Ann Schroeder.

ROLL CALL OF MEMBERS

Committee Members Present: Ann Schroeder, Mike Hilmes, Joe Jansen

Also Present: Board Chairman Brad Knolhoff, Administrator Kenny “Doc” Brown, Tony Petrea

RECOGNITION OF VISITORS AND GUESTS

Brad Knolhoff noted that he had asked Tony Petrea to attend tonight’s meeting. With Michaela Becherer’s resignation as Clinton County Animal Control Warden being effective as of November 10, 2023, there is currently a vacancy. Brad announced that Tony Petrea has agreed to fill the position, with his first official day being December 1, 2023.

APPROVAL OF MINUTES

Motion to approve the October minutes was made by Mike Hilmes. Seconded by Joe Jansen.

ANIMAL CONTROL ADMINISTRATOR REPORT – KENNY “DOC” BROWN

Doc Brown distributed the Itemized Monthly Census Report, an Income Report for October, and a Report of Rabies Tags Distributed/Paid For in the month. He also reported on the following:

- Doc reported on the current impound status at Animal Control.
- A bat found in Breese tested positive for rabies. Since a dog that came in contact with the bat was previously vaccinated for rabies, it was able to be held in home quarantine.
- With Michaela Becherer’s last day on November 10th, and there being no current Animal Control Warden, Doc said that his wife, Marilyn, will volunteer her time to man the front desk, answer the phone calls, and handle the intake and outtake of animals as they arise.
- Both vehicles will be needing maintenance soon with one needing a new set of tires. It was deferred to Tony Petrea to get a price for tires.
- Doc noted that he found a refurbished anesthesia machine available in California for right under \$2,000. On motion made by Joe Jansen, and seconded by Mike Hilmes, it was approved for Doc to spend up to \$2,500 to obtain an anesthesia machine.
- A discussion was held regarding the possibility of charging municipalities for services. It was proposed that if municipalities would be able to hold an animal so that CCAC could pick it up in the morning, they would not be charged; however, if it’s an emergency and CCAC has to go get the animal right away, they would be charged a fee. This will be discussed further.

REVIEW AND APPROVAL OF MONTHLY BILL AND EXPENDIURES

UNFINISHED BUSINESS

- a. **Maintenance Issues at Animal Control Building** – Doc Brown said that the wash basin has been moved to the garage, but the sink in the cat room has not been installed yet. The cage grates and the platforms to install the unused cages correctly have not come in yet. The company had sold out and did not transfer the order. Joe Jansen will do a walk-thru in December to check out the building prior to the 1-year warranty expiring.

NEW BUSINESS

ADJOURN

Motion to adjourn was made by Joe Jansen. Seconded by Mike Hilmes. Motion carried.