

**ANIMAL CONTROL COMMITTEE
MEETING MINUTES**

Clinton County Animal Control
November 11, 2024 – 7:30 p.m.

Ann Schroeder, Chairman

CALL TO ORDER

The meeting was called to order at 7:30 p.m. by Chairman Ann Schroeder.

ROLL CALL OF MEMBERS

Committee Members Present: Ann Schroeder, Mike Hilmes and Joe Jansen

Also Present: County Board Chairman Brad Knolhoff, Administrator Kenny “Doc” Brown, and Warden Tony Petrea

RECOGNITION OF VISITORS AND GUESTS

APPROVAL OF MINUTES

Motion to approve the October minutes was made by Mike Hilmes. Seconded by Joe Jansen.

ANIMAL CONTROL ADMINISTRATOR REPORT - KENNY “DOC” BROWN

- Doc Brown distributed his Rabies Tag Report and End of Year Administrator Report.
- The end of year revenue on rabies tags and spay/neuter clinics was discussed. Brad noted that he will be break down the categories in the revenue control account.
- A discussion was also held regarding the intake triage protocols for stray/found animals for the next fiscal year.
- Doc reported that he is going to look into forming a 501(c) with the mission of the corporation to be population control. He will reach out to the gal at the Cattery up north to see if she would be interested in coming down to explain how it is done.

ANIMAL CONTROL WARDEN REPORT - TONY PETREA

- Tony Petrea distributed his monthly reports.
- Tony reported that 2 citations were issued, 15 online rabies tag payments were received, and 47 calls were run in the month of October.
- There were 13 dogs and 33 cats taken into the facility in September.
- Tony noted that while Doc is down with his dog bite injury, approximately 4 animals have been taken to Four Paws Hospital in O’Fallon for spay & neuters. They have been giving us a great deal due to Doc’s situation.
- The part-time employee hours for the year were reviewed.
- Tony reported that he passed all the required courses, and he now has his euthanasia license.

REVIEW AND APPROVAL OF MONTHLY BILL AND EXPENDITURES

UNFINISHED BUSINESS

- Joe Jansen reported that the timer for the exhaust fan in the kennel is not yet installed
- Tony said that Animal Control’s DEA license was finally received, so he will be getting drugs ordered.

ADJOURN

Motion to adjourn was made by Joe Jansen. Seconded by Mike Hilmes. Motion carried.