

CLINTON COUNTY EXECUTIVE COMMITTEE  
MINUTES OF NOVEMBER 21, 2025 MEETING  
COURT ROOM A, CLINTON COUNTY COURTHOUSE

1. Called to order at 9 a.m.
2. Members present: Nelson Heinzmann, Brad Knolhoff and Ann Schroeder. Also present: Mike Hilmes, Denise Trame, Colby Voss, Chris Leidel, Carla Stalnaker, Dan Behrens, Jami Staser, Brenda Pollmann, Mike Meskil, Linda Richter, Tony Petrea, Adriana Gilpin and Vicky Albers.
3. Approved minutes from the October 2025 Executive Committee meeting. Motion by Schroeder, seconded by Heinzmann. Motion carried.
4. The committee heard reports from department heads. County Clerk Vicky Albers said petitions were filed for the March Primary Election. A lottery was held to determine ballot order for the sheriff's race on the Republican ballot with Pingsterhaus picking the top spot on the ballot. Albers noted that budgets and levies are being submitted by the various taxing districts. Linda Richter is working on bookwork for the end of Fiscal Year 2025. She said pay increases have been entered and will be ready for the first pay period in December. Treasurer Denise Trame said certified letters for unpaid taxes will be sent by Dec. 2, and the Tax Sale will be Dec. 15. Colbey Voss, superintendent of the Veterans Assistance Commission, said he is finishing trainings and has been attending veterans' meetings. Chris Leidel with the Health Department reported that Holly Timmermann is no longer with the department and they will be seeking applicants to fill the environmental health position. Chief Probation Officer Carla Stalnaker spoke about two open positions in her office. The Administrative Office of the Illinois Courts has approved Christy Foster as the new senior probation officer. Highway Engineer Dan Behrens talked about closing the township Motor Fuel Tax books and typical maintenance around the county. Zoning Administrator Jami Staser discussed ongoing solar projects. While there have been many solar requests, she does not foresee closing any of those deals before the new year. Brenda Pollmann with the Supervisor of Assessments Office said the staff is busy certifying township assessors' work. Maintenance Supervisor Mike Meskil mentioned keeping up with routine maintenance. Animal Control Warden Tony Petrea talked about a new ordinance regarding the number of dogs allowed on a property in the unincorporated areas.
5. County Board Chairman Brad Knolhoff spoke about the rising costs of insurance. He said retirees and people on COBRA make up about 12 percent of the people on the plan but attribute to about 30% of our overall cost. Knolhoff also spoke about I.T. and hopes to reduce costs by checking to see what equipment is actually in use. Kurt Schmitz is working on an inventory of all county equipment. Knolhoff noted that the Veterans Assistance Commission Office will be relocated to the Supervisor of Assessments Office, and the current VAC Office, outside Courtroom C, will be converted for the State Pretrial Services Officer.
6. The committee reviewed and clarified agenda items for the Nov. 24 regular board meeting.
7. The next Executive Committee meeting is scheduled for Dec. 12 at 9 a.m.
8. Motion for adjournment made by Heinzmann and seconded by Knolhoff. Motion carried. Meeting adjourned at 9:26 a.m.