

Clinton County Board of Health Meeting Minutes
Tuesday, September 5, 2023 6pm

Members present:

Brian Klostermann, MD – Chairman
Paulette Evans, RN – Vice-Chairman
Terry Linton, SLP – Secretary (absent)
Brittany Gilbreth, DMD
Traci Foster, NP
Stacy Albers, RN
Jared Poettker
Whitney Marlow, MD
Mike Kuhl – voting county board member (absent)
Holly Clark – non-voting county board member (absent)

Also attending:

Chris Leidel – Clinton County Health Administrator
Ken Knohloff – County Board Member
Brad Knohloff – County Board Member
Chris Streetman – Union Banner

Call to Order

The meeting was called to order at 6:02 pm by Brian Klostermann, MD

Hearing from the Public

No one wished to address the board.

Approval of August 1, 2023 Minutes

The meeting minutes were available to board members. Brittany Gilbreth made a motion to approve the August 1, 2023 minutes as presented, seconded by Paulette Evans. Motion carried unanimously.

Administrative and Financial Report

Chris Leidel presented the financial and administrative report. For the month of August we saw revenue \$91,687.71 and expenditures of \$58,280.08. This is a gain of \$33,404.63. The contract for the work force grant has been signed on our end, but waiting for the Director's signature. Once signed by the director, the monies will be available. Chris Leidel talked with Denise Trame, County Treasure and she agreed to start a separate account for the workforce grant monies. This will allow for easy monitoring of the grant dollars ad separate from the annual budget.

Paulette Evans asked about the dollar amount of the workforce grant. Chris Leidel stated it is for \$350,000 over 5 years.

CCHD will host a flu/Covid clinic on September 28, 2023 until 6pm. During these clinic individuals will be able to receive flu and Covid vaccines. Clinics will continue every Thursday into November. The public will be updated as new information is available.

On August 14, 2023 an individual called the health department stating he had been bitten by a rabid bat and needed the rabbi's vaccine. CCHD employee, Mary Schultz assisted the individual by providing transportation and made and verified appointments. CCHD was recognized at IDPH meeting for their initiate and care they provided for this individual.

Stacy Albers asked if COVID numbers are being tracked. Chris Leidel stated they were not tracking Covid numbers because public is self-testing. Paulette Evans asked if the flu/Covid clinics were appointment only. Chris Leidel stated can be by appointment or walk-in. Whitney Marlow asked if the health department had pediatric and adult doses. Chris Leidel stated they had both. Brian Klostermann asked if the flu vaccine was high dose. Chris Leidel stated yes and the Covid vaccine was free of charge.

Traci Foster made a motion to approve the administrative and financial report as presented, seconded by Brittany Gilbreth. Motion carried unanimously.

New Business - 2024 Budget - Chris Leidel reported the Workforce grant was added to the budget, changes include an increase in telephone expenses, 3.5% increase in salary. Employee contract is ends November 30th and expecting an increase in salary request. The 2024 budget shows a bottom line of \$875,000.

Traci Foster asked about the increase in labs. Chris Leidel stated that lab was open now at 6:30 am and they also accept walk-ins resulting in increase in lab draws.

Jared Poettker made a motion to accept the 2024 budget as presented, seconded by Stacy Albers. Motion carried unanimously.

Investment Options – Chris Leidel reported CCHD has \$750,000 cash on hand. The goal is to have 6 months of cash on hand to cover expenses in the event monies stop coming in. This would equal \$420,000. Chris Leidel made the recommendation to invest at least \$250,000.

Whitney Marlow asked if high interest savings account and/or CDs should be considered. Brad Knohloff stated the county only deals with certain banks and they are all within Clinton County. He also stated the County Treasure is responsible for assisting with this investment. Chris Leidel stated he has spoken to the County Treasurer regarding this matter.

Brittany Gilbreth made a motion to to invest \$300,000 as recommended by the County Treasure, seconded by Traci Foster. Motion carried unanimously.

Old Business - Building Committee Report/Building Discussion

Paulette Evans and Ken Knohloff gave an update on the building project. Discussed was the water runoff from the gutters and sump pump, installation of computer lines, generator update, and pouring of concrete.

Chris Leidel stated he is researching putting up a message board either on the southwest corner of the lot, if approved by IDOT and the City of Carlyle or place it on the southeast end of the building. The cost would be approximately \$33,000 plus freight and installation for 4 x 10; more information to come.

Executive Session – No need for executive session.

Jared Poettker made a motion to adjourn, second by Whitney Marlow. Motion approved unanimously. Meeting adjourned at 6:38pm.

Next meeting – October 3, 2023 at 6pm, County Board room

Submitted by Paulette Evans. Vice-Chairman