

CLINTON COUNTY EXECUTIVE COMMITTEE
MINUTES OF SEPTEMBER 13, 2024 MEETING
COURT ROOM A, CLINTON COUNTY COURTHOUSE

1. Called to order at 9 a.m.
2. Members present: Committee chairman Nelson Heinzmann and members Brad Knolhoff and Ann Schroeder. Also present: Jami Staser, Dan Behrens, Dan Travous, Carla Stalnaker, J.D. Brandmeyer, Linda Mensing, Denise Trame, Adriana Gilpin, Janice Strotheide and Vicky Albers.
3. Approved minutes from August 2024 Executive Committee meeting. Motion by Ann Schroeder, seconded by Brad Knolhoff. Motion carried.
4. Reports from department heads: Chief Probation Officer Carla Stalnaker reported that Drug Court graduation will be held Oct. 31. State's Attorney J.D. Brandmeyer reported that today is Asst. State's Attorney David Sternau's last day, and new Asst. State's Attorney Brian Kerr started this week. Supervisor of Assessments Linda Mensing said her office should have assessment notices out in early November. Treasurer Denise Trame noted that her staff are still collecting the second installment of property taxes. County Clerk Vicky Albers introduced her staff member Adriana Gilpin who will be taking over some of the County Board duties after the retirement of Janice Strotheide. Albers said her office is busy with election preparations. Early voting starts Sept. 26, and vote by mail ballots will be mailed out later this month. She also reminded department heads that any changes to the County Code need to be turned in as soon as possible. Zoning Administrator Jami Staser said the board will be voting on a few changes to the membership of the Zoning Board of Appeals with Dave Timmermann and Gary Knolhoff becoming alternate members and Brian Krausz being appointed chairman. Highway Engineer Dan Behrens suggested that department heads look at their budgets since this fiscal year is the one year in every 13 years that there is an extra payroll. The department received good bids on the three trucks that were offered for sale via sealed bid. Proceeds from those sales plus the recent tax distribution enables his department to purchase a mini excavator which they have been needing. Sheriff Dan Travous asked department heads to let him know if there are any maintenance issues which are not being addressed. He also reported that the jail is now fully staffed.
5. The committee reviewed and clarified agenda items for the September 16 regular board meeting. One new item was added to the agenda. After some discussion, Knolhoff made a motion to bring the Liquor License Application for The Station in New Memphis to the full board for approval. Schroeder seconded the motion. Motion carried.
6. Next Executive Committee meeting is scheduled for October 18, 2024, at 9 a.m.
7. Motion for adjournment made by Schroeder; seconded by Knolhoff. Motion carried.